



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, January 18, 2022
5:30 P.M.

PURSUANT TO EXECUTIVE ORDER NO. 22-01 EXECUTED BY GOVERNOR DANIEL J. MCKEE ON JANUARY 6, 2022, THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:

The public is invited to observe and participate the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA PHONE: 1- 646-876-9923 or 1-301-715-8592
WHEN PROMPTED, ENTER MEETING ID: 849 5505 0418
PRESS # AGAIN TO JOIN THE MEETING

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JOIN VIA COMPUTER OR MOBILE APP: Meeting ID: <https://us06web.zoom.us/j/84955050418>

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

Attachments for items on this meeting agenda are available to the public on the Town website at:
<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

- I. TOWN COUNCIL SPECIAL SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
5:30	Kathleen McCoombs	Library Board of Trustees
5:40	Bernie Courtney	Housing Authority
5:50	Bernd Pfeiffer	Planning Commission
6:00	Diane Harrison	Planning Commission
6:10	Marla Romash	Library Board of Trustees
6:20	Mick Cochran	Planning Commission

- II. ADJOURNMENT OF SPECIAL SESSION**

The Town Council's Open Meeting will begin at 6:30 pm

III. ROLL CALL

IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) No items for review at this time

VII. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote: Trash Collector License Renewal Applications
 - 1) Applicant: Island Rubbish Service, Inc. **dba: Island Rubbish**
Address: 8 Swinburne Street, Jamestown, RI 02835
 - 2) Applicant: Waste Management of RI, Inc. **dba: Waste Management**
Address: 1610 Pontiac Ave, Cranston, RI 02920

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) American Rescue Plan Act (ARPA) Funding (agenda presentation)
 - 2) Annual Financial Report – Fiscal Year Ended June 30, 2021
 - 3) Citizens Request Form for Maintenance and Services now available on the Town Website
 - 4) Request to Renew Agreement with Sunset Oyster Farms for installation of upwellers at the Fort Getty pier (agenda item)
 - 5) Jamestown Golf Clubhouse 2nd Floor Historic Photographs (agenda item)
 - 6) Opening Meetings Act Executive Order #22-01
 - 7) Status update on Broadband Request for Proposals (RFP)
 - 8) Cellular Improvements of Cell Service/Tower
 - 9) Covid-19 update

- B) Planning Director Report: Lisa Bryer
 - 1) Zoning Ordinance Status update
 - 2) Short Term Rental Status of Data Collection Consultant
 - 3) Affordable Housing Committee (agenda item)

IX. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Town's Consent on American Rescue Plan Act (ARPA) Funding
 - 1) Presentation by Town Staff; Review of ARPA funding, use guidelines and draft of proposed projects for utilization of ARPA funds
- B) Review, Discussion and/or Action and/or Vote: Jamestown Golf Clubhouse 2nd Floor Historic Photographs
- C) Review, Discussion and/or Action and/or Vote to decrease the number of Members of the Affordable Housing Committee by One (1), from Eight (8) Members to Seven (7) Members.
- D) Review, Discussion and/or Action and/or Vote to approve the National Grid Highland Drive pole petition request with Jamestown Department of Public Works provisional condition
 - 1) Memorandum from Public Works Director Michael Gray to Town Administrator Jamie Hainsworth
 - 2) Request and Joint Pole Petition from National Grid
- E) Review, Discussion and/or Action and/or Vote on the proposed Short-Term Rental Ordinance
 - 1) Report update from Vice President Meagher

X. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote to allocate a portion of the Property Conveyance Tax for Affordable Housing projects at the request of Vice President Meagher
- B) Reports from Jamestown Parks and Recreation Department presented by Director Ray DeFalco
 - 1) FY 2021 Parks and Recreation Department overview
 - 2) Review, Discussion, and/or Action and/or Vote to approve proposed fee increase as follows:
 - a) Tent camping for Jazz Festival (4-day rental) increase to \$250.00 from current rate of \$140.00
 - b) New fee structure for Pavilion Rental to Private For-Profit Organization Public Events at a rate of \$2500.00

- 3) Review, Discuss and/or take Action and/or Vote on Eldred Avenue Recreation Field as an alternative location for proposed Pickle Ball Courts
 - a) Memorandum from Ray DeFalco, Parks and Recreation Director regarding Eldred Field Deed and Regulations
 - b) Copy of Quick Claim Deed from State of RI to the Town of Jamestown parcel of land between East Shore Road and Eldred Avenue; and map of parcel of land.
 - 4) Conanicut Island Sailing Foundation and Jamestown Historical Society/Conanicut Battery 2021 Review
- C) Review, Discussion and/or Action and/or Vote: Request by resident to close a portion of Steamboat Street and create a dead-end.
- 1) Conservation Commission report
 - 2) Ken Schadegg, 96 Steamboat Street
 - a) Email correspondence from Mr. Schadegg
 - 3) David O'Neill, 186 Beach Avenue and Fred Uttley, 57 Spirketing Street
 - a) Letter from Mr. O'Neill and Mr. Uttley
- D) Review, Discussion and/or take Action and/or Vote on Request by Tony and Joe Pinheiro for Sunset Oyster Farms to renew agreement to place floating upwellers at the Fort Getty Pier
- 1) Letter dated February 20, 2021 from Chief Mello, Executive Director, Jamestown Harbor Commission to Sunset Oyster Farms c/o Tony and Joe Pinheiro
- E) Review, Discussion, and or take Action and/or Vote: Award bid to Cyber Communications in the amount of \$95,374. Costs and contracts are from State of Rhode Island MPA. Phase 1 is for crucial components to keep the public safety communication systems operational. Project is being proposed to be funded by ARPA funds or as part of the Capital Program for FY23.
- 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding Radio Replacement Project
- F) Review, Discussion and/or take Action and/or Vote on use of Jamestown EMS Building on Knowles Court at the request of Councilor M. White
- 1) Memorandum from Town Administrator to the Town Council regarding 11 Knowles Court, "Request of Tails to Teach"
 - 2) Laura Carlson, Founding Director, Tails to Teach

XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Member, for the One (1) Six-year term expiring March 2028, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote
 - 1) Memorandum of request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Democratic Town Committee and the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Full Member vacancy.
 - 2) RIGL § 17-8-1 and RIGL § 17-8-2

- B) Board/Commission/Committee Term Expiration Report, Committee Volunteer Advertisement, Planning and Zoning Board Membership
 - 1) RIGL§45-22-3 and RIGL §45-24-56
 - 2) Planning Board and Zoning Board Compliance Term Schedule

- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Affordable Housing
 - a) Letter of resignation
 - i) Donna Andreozzi

 - 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024): duly advertised
 - a) Letter of interest for reappointment
 - i) Leo N. Orsi, Jr. **
 - b) Letter of interest for appointment
 - i) Robert S. Shein

 - 3) Jamestown Fire Department Compensation Committee (One [1] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2022); duly advertised
 - a) No applicants

 - 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2024): duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow**
 - ii) Wayne Banks**
 - iii) Daniel Wurzbacher**
 - b) Letters of interest for appointment
 - i) Thomas Farrell**
 - ii) Paul D. Sprague**
 - iii) Stephen J. Corbett**

- 5) Jamestown Housing Authority - (Two vacancies with One five-year term ending December 31, 2026 [Full Member] and One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]); duly advertised
 - a) Copy of email correspondence from Executive Director Sullivan in response to Town Administrator's request for the Resident Commissioner nomination process
 - b) Letter of interest for reappointment (Full Member)
 - i) Valerie Molloy**
 - c) Letter of interest for appointment
 - i) Susan Romano **
 - ii) Robert Plain **
 - iii) Robert S. Shein
 - d) Letter of interest for appointment (**Resident Commissioner**)
 - i) Doreen Dell self-nominated **
 - (a) Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
 - (b) Endorsement from JoAnn Koehler
 - (c) Endorsement from Diona McGrath
 - (d) Endorsement from Joan Shaffer
 - ii) Bernie Courtney self-nominated

- 6) Jamestown Philomenian Library Board of Trustees (One vacancy with a three-year term ending date of December 31, 2024); duly advertised
 - a) Letter of interest for appointment
 - i) Joseph Cannon **
 - ii) Mackenzie Richards**
 - iii) Marla Romash
 - iv) Kathleen McCoombs
 - b) Response to request for interview
 - i) Carol Welch

- 7) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
 - a) Letter of resignation
 - i) Michael Smith (Town Charter Rule 1002[3] term limit reached)
 - b) Letter of interest for reappointment
 - i) Bernd E. Pfeiffer
 - ii) Michael Cochran
 - c) Letter of interest for appointment
 - i) Diane Harrison
 - ii) Robert S. Shein

- 8) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
 - a) Letter of interest for reappointment
 - i) Steve Saracino
 - b) Letter of recommendation
 - i) Jamestown Tree Protection and Presentation Commission member James Simmons

- 9) Jamestown Zoning Board of Review - Member (Two vacancies with a five-year term ending date of December 31, 2026; duly advertised)
 - a) Letter of interest for reappointment
 - i) Dean J. Wagner seeks reappointment as a full member**
 - ii) Terence Livingston seeks reappointment as a full member**
 - b) Letter of interest for appointment:
 - i) John Shekarchi seeks appointment as a full member**
 - ii) Richard Toselli seeks appointment as a full member**
 - iii) Robert S. Shein

****previously interviewed**

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) December 20, 2021(Special Meeting)
 - 2) December 20, 2021(Regular Meeting)
 - 3) January 10, 2022 (Special Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Conservation Commission, November 9, 2021

- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on January 25, 2022 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:

Application of JB ON THE WATER, LLC with regard to property located at 150 Conanicus Avenue, and is further identified as Tax Assessor's Plat 8, Lot 258 for a Variance from Article 3, Section 82-301 entitled "District Development Regulations", Section 82-302 entitled "District Dimensional Regulations", Table 3-2 for the Village Special Development District Zones R-8, R-20, CL and CD authorized by this Ordinance, Article 11 entitled Jamestown Village Development District, Section 82-1107, a Special Use Permit from Article 7, NONCONFORMING USES, Section 82-704. - ALTERATION OF A NONCONFORMING USE, and Article 6, Section 82-601 entitled " Special Use

Permits Authorized by this Ordinance” and Section 82-605 entitled “Variances Authorized by this Ordinance” to add a handicap access ramp and outdoor deck with awning to the existing restaurant space. Pursuant to Article 3, Table 3-1 a Restaurant serving alcoholic beverages is not permitted. Pursuant to Article 3, Table 3-2 a front setback of 30’ is required. Pursuant to Article 11, Section 82-1107, the building placement must be reviewed by the Planning Commission. Pursuant to Article 7, Section 82-704, a Special Use Permit is required to alter a nonconforming use.

Said property is located in an R-20 zone and contains 49,504 square feet.

D) Tax Assessor’s Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL		
01-0005-22	SOLDIER & SAILOR EXEMPTION	\$36.22
01-0005-22M	SOLDIER & SAILOR EXEMPTION	\$44.92
REAL ESTATE ABATEMENT TO 2021 TAX ROLL		
02-0778-90	TOWN COUNCIL AGREEMENT	\$1371.00
ADDENDA TO 2021 TAX ROLL		
03-1112-00	PRO-RATION C/O 9/28/2021	\$298.49
19-0640-00	PRO-RATION C/O 12/15/2021	\$180.17
19-1450-48	PRO-RATION C/O 12/23/2021	\$122.78
03-1255-10	PRO-RATION C/O 05/19/2021	\$1004.89
TOTAL MOTOR AND REAL ESTATE ABATEMENTS TO 2021 TAX ROLL		\$1452.14
TOTAL ADDENDA TO 2021 TAX ROLL		\$1606.33
GRAND TOTAL		\$154.19

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Letter to Town Council President Beye
From: Stephen Murphy
Dated: December 27, 2021
Re: Second Request to refund late fee

- 1) Open Forum Request to be placed on future agenda
From: Laura Carlson
Dated: December 20, 2021
Re: Rescue Barn Proposal

- 2) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 19, 2021
Re: Request to reinstate an Animal Control Officer
- 3) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 21, 2021
Re: Addendum to Request to reinstate an Animal Control Officer
- 4) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 22, 2021
Re: Condos Green Lane
- 5) Copy of Email to: Town Council
From: Alma Davenport
Dated: December 26, 2021
Re: Zoning variances for the Narragansett/Green Lane Condominiums
- 6) Copy of Email to: Town Clerk's Assistant Denise Gamon
From: Carol Welch
Dated: December 23, 2021
Re: Unavailable to serve or interview for Boards/Commissions
- 7) Copy of Email to Town Administrator Jamie Hainsworth
From: Frank Meyer
Dated: January 8, 2022
Re: New sledding run in Jamestown/Newport Street abandoned
- 8) Copy of Certified Mail to: Town Council President Beye
From: Revolution Wind
Dated: December 23, 2021
Invitation to Consult on Avoidance, Minimization and Mitigation Measures for the Proposed Revolution Wind Project
- 9) Letter to the Discover Newport Board of Directors with a copy of the Comprehensive Annual Financial Report for Newport and Bristol County Convention and Visitors' Bureau and Subsidiary (the Bureau) for the year ended June 30, 2021

XIV. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Request to approve moving the Town Council Meeting scheduled for Tuesday, February 22, 2022 at 6:30 p.m. to Wednesday, February 23, 2022 at 6:30 p.m.

- B) Interviews scheduled of applicants for the committee vacancies on **February 7, 2022** as follows:

TIME	NAME	COMMITTEE
6:00	Robert S. Shein	Conservation Commission, Housing Authority, Planning Commission and Zoning Board of Review

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on January 13, 2022